



May 28, 2020

Ref: Update on Maritime Conference Center's COVID-19 Protocols and Resources

Dear Maritime Conference Center Guests,

First and foremost, the management and staff at MITAGS and Maritime Conference Center (MCC) would like to express our gratitude to the heroes on the frontlines of COVID-19. Our thoughts are also with those that have been impacted directly by illness or loss during this difficult time.

Maryland is now in phase one of their COVID-19 reopening plans which allow for limited reopening of certain operations. MITAGS is reopening its doors to enrolled students beginning on May 31st, and Maritime Conference Center will be reopening its hotel to house students and instructors on May 30th. At this time, we are uncertain when Maritime Conference Center will reopen to outside customers and events. While it is our hope to reopen by August, this will be dependent upon our State and County approvals for hosting conferences, as well as as our own business operation levels.

Note that the risk of being infected by COVID-19 will likely exist until a vaccine becomes readily available. However, MITAGS and Maritime Conference Center recognize that it is our responsibility to make every effort to reopen in a responsible and safe manner. This is why we've been working diligently over the last several weeks to create protocols and resources for our staff, students, meeting planners and guests to mitigate this risk to the best of our abilities. Our policies are based on the latest safety guidance from CDC, state health department and other regulatory authorities.

MCC's initial phase of our protocols can be found on our website's new COVID-19 Resource Center at https://www.mccbwi.org/covid19_resource_center. The Resource Center will be modified and updated as we continue moving forward, as changes are inevitable.

Our meeting planners and guests play a critical role in the success of these procedures by rigorously adhering to best practices for hygiene and infection control. As we continue to move towards the reopening of our Conference Center to outside guests and events, communication regarding concerns and how we can creatively work to host conferences will be really important. We will need to work together to find success in new ways, to include blended learning environments and creative ways to ensure physical distancing during meetings, meals and breaks.



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When you visit our COVID-19 Resource Centers you will see that we've made many modifications to safeguard health and safety. Please take some time to review our protocols and if you have any questions please don't hesitate to reach out at conference_sales@mccbwi.org.

We look forward to reopening and reconnecting in person soon. Things will look a bit differently, but our hospitality and appreciation of you, our cherished guests, will never change. Thank you for your continued support of MITAGS and Maritime Conference Center. We look forward to seeing you again soon!

Think positive, stay safe and be well,

A handwritten signature in black ink, appearing to read 'Jill Porter', with a long horizontal line extending to the right.

Jill Porter
Director of Sales and Marketing